

Access Coordinator Development Programme



TV and film industries are starting to employ more deaf, disabled, autistic and neurodivergent creatives both on and off screen.

This means the role of **Access Coordinator** is becoming more important.

[TripleC](#) will be running a **professional development programme** to support people to work in Access Coordinator roles on **High End TV productions**.



Other partners that will help run this programme are:

- [DDPTV](#)
- [Brazen Productions](#)
- [C Talent](#)
- [Access All Areas](#)



What is an Access Coordinator?

Access Coordinators **oversee and facilitate** access and adjustments for everyone working on a production.

They are good **problem solvers** who work on productions to remove barriers for cast and crew so they can do their best work.

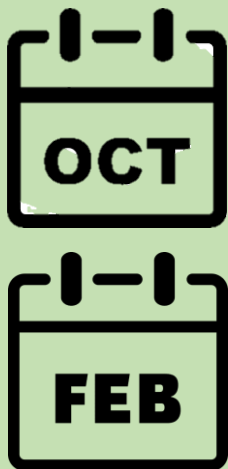
They also make sure **cast and crew's mental and physical health is supported** whilst they are working.



Payment:

There will be a **payment** for completing the programme.

You will be supported to submit an **Access to Work application** to cover your access costs.



When?

The programme will run throughout:

October 2023 – February 2025.

This is **not** full time.



The sessions:

Each session will be delivered by experts working in the industry.

1. There will be a 2 day session **in person** at the start of October in **Manchester or London**.
2. There will be up to **12 online sessions**:
 - Each session will be **2.5 hours**
 - They will happen between **October 2023 and February 2024**.
 - They will be held on days and at times which **best suit** the participants.
3. There will a final 2 day session **in person** at the end of February 2024 on the set of a production.

Please make sure you can attend all sessions during this period before you apply.



You will also work with an expert **industry mentor**.

They will share their knowledge with you and help guide you during your training.



Placement:

You will complete a **placement as an Access Coordinator** on a High End TV production.

The placement will take place during a period between **March 2024 and February 2025**.

This will not be full time.



Drop in sessions:

There will also be monthly **online drop-in sessions** where participants can share their learning from working on productions.



What will the sessions cover?

- What an Access Coordinator role is
- You will learn how to manage access support for a Production
- Health and Safety and wellbeing
- Recruitment and Casting
- Equality act and reasonable adjustments



Experience:

You do **not** need to have any previous qualifications.

We ask that you have **some experience** of working on **TV and film productions**.

We will also consider experience **gained in theatre**, other access-related roles, and relevant voluntary work.



Who can apply?

The programme is open to **deaf, disabled and neurodivergent people**.

We have **12 places** available.



We welcome applications from people of **all backgrounds**.

This includes people of all ages, genders, sexual orientations, ethnicities, nationalities, religions, and beliefs.

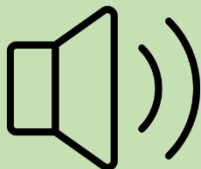


How to apply:

To apply for this course **please tell us:**

- Your name
- Home Address
- Email address
- Phone number
- The skills and experience you have which make you a good person for this role
- Why you would like to take part in the programme
- You may also send us an up-to-date CV

We welcome applications in **English or BSL.**



You can apply by either:

- filling out our form online here: <https://triplec.org.uk/access-coordinator-form/>
- Emailing your answers to the above questions
- Emailing an **audio recording or video file** with your answers to the above questions

If you're applying through email:

applications.triplec@gmail.com with ACCESS COORDINATOR as the subject.



Applications **close** on **Friday 30th June 2023.**



If you need **support** when applying, please contact

triplecmanchester@gmail.com



We will **reply** to you within **3 working days**.

We **will let you know** if you are successful or not.



Want to hear more?

We will be holding an online meeting to answer any questions you may have about this course or the application process.

When: 9th June at 12.30pm

Accessibility: It will be BSL interpreted and captioned.

What will it cover: an opportunity to get to know a little more about the programme and ask any questions.

You **do not** have to attend this webinar to be considered for the role.

To book a place on the webinar, please click on this link:

<https://www.eventbrite.co.uk/e/access-coordinator-programme-qa-webinar-tickets-634766372307>



You can fill out our **equal opportunities form** if you want to. Here is the link:
<https://rebrand.ly/access-coordinator>

The results will help us see which groups of people are applying.

You **will not** be asked for your name.

Your answers **will not** be used to decide if you get a place.



Questions?

Please email Triple C at:

TripleCManchester@gmail.com